

NORTHGATE JOINERY LTD

Unit 4, Canal Side Works, Leeds LS11 5QR
VAT Reg: GB 318 4471 02 Co. No. 09912345

PURCHASE ORDER

SAMPLE DOCUMENT

PO Number:	PO-24817	Order Date:	14/08/2026
Your Quote:	Q-55120	Required By:	28/08/2026
Buyer:	Sarah Okafor	Terms:	30 days end of month

SUPPLIER Harrow Fixings Ltd 22 Bessemer Road Sheffield S9 3XN United Kingdom	DELIVER TO Northgate Joinery Ltd Goods In, Gate B Unit 4, Canal Side Works Leeds LS11 5QR	INVOICE TO Accounts Payable Northgate Joinery Ltd PO Box 771 Leeds LS1 9ZZ ap@northgate-joinery.example
--	--	---

Line	Our Code	Description	Qty	UoM	Unit Price	Total
1	NJ-1104	Wood screw 4.0 x 40mm, zinc, pozi (box of 200)	25	BOX	£6.85	£171.25
2	NJ-1107	Wood screw 5.0 x 70mm, zinc, pozi (box of 100)	12	BOX	£9.40	£112.80
3	NJ-2210	Concealed hinge 35mm, soft close, clip on	400	EA	£1.12	£448.00
4	NJ-3051	Drawer runner 450mm full extension, pair	60	PR	£7.95	£477.00
5	NJ-4420	PVA wood adhesive D3, 5 litre	8	EA	£18.60	£148.80

Goods	£1,357.85
Carriage	£15.00
VAT 20%	£274.57
TOTAL	£1,647.42

Please quote our PO number on all delivery notes and invoices. Invoices without a valid PO number will be returned. Deliveries accepted Monday to Friday, 7:30 to 15:00.